

SAMRAT FORGINGS LIMITED
Regd. Office: #406, First Floor, Sector 15-A, Chandigarh-160015
CIN: U28910CH1981PLC004522, Phone: 01722774555
Email: info@samratforgings.com, Website: www.samratforgings.com



NOTICE

Notice is hereby given that the 37th Annual General Meeting of the members of Samrat Forgings Limited will be held on Saturday, the 29th September, 2018 at 11:00 A.M. at the Registered Office of the Company at # 406, First Floor, Sector 15-A, Chandigarh- 160 015 to transact the following business.

ORDINARY BUSINESS:

1. To consider and adopt the Audited Financial Statements of the Company for the financial year ended 31st March, 2018 including the reports of the Board of Directors and Auditors thereon.
2. To appoint a Director in place of Mrs. Bindu Chowdhary (DIN: 01154263), who retires by rotation and being eligible, offers herself for reappointment.
3. To ratify the appointment of Statutory Auditors of the Company and in this regard to consider and if thought fit, to pass with or without modification(s), the following resolution as an Ordinary Resolution:

“**RESOLVED THAT** pursuant to the provisions of Section 139, 142 and other applicable provisions, if any of the Companies Act, 2013 read with Rules issued there under, as amended from time to time, and pursuant to resolution passed by the members at the 36th Annual General Meeting (AGM) of the Company held on 29th September, 2017, the appointment of M/s Jain & Associates, Chartered Accountants (Regn. no. 001361N) as Statutory Auditors of the Company be and is hereby ratified till the conclusion of the next AGM and the Board of Directors of the Company be and is hereby authorized to fix the remuneration payable to them.”

Regd. Office:
406, First Floor,
Sector 15-A,
Chandigarh – 160 015
Email: info@samratforgings.com
CIN: U28910CH1981PLC004522
Date: 14th August, 2018

By order of the Board of Directors
For Samrat Forgings Limited

Sd/-
(Sandeep Kumar)
Company Secretary
FCS-9075

NOTES:

1. Explanatory Statement pursuant to Section 102(1) of the Companies Act, 2013 is annexed hereto.
2. **A MEMBER ENTITLED TO ATTEND AND VOTE AT THE MEETING IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE INSTEAD OF HIMSELF/HERSELF AND SUCH PROXY NEED NOT BE A MEMBER OF THE COMPANY.**
A PROXY CAN ACT AS PROXY ON BEHALF OF MEMBERS NOT EXCEEDING FIFTY AND HOLDING IN THE AGGREGATE NOT MORE THAN TEN PERCENT OF THE TOTAL SHARE CAPITAL OF THE COMPANY CARRYING VOTING RIGHTS.
3. Proxies in order to be effective must be received by the Company at its Registered Office not less than 48 hours before the commencement of the meeting and the proxies shall not have any voting rights except on poll.
4. Corporate members intending to send their authorised representatives to attend the meeting are requested to send to the Company a certified copy of the Board Resolution authorising their representative to attend and vote on their behalf at the meeting.
5. The Register of Members and Share Transfer Books of the Company will remain closed from 25.09.2018 to 29.09.2018 (both days inclusive) pursuant to the provisions of Section 91 of the Companies Act, 2013.
6. Members/Proxies are requested to bring their attendance slips and copy of Annual Report to the Meeting.
7. Members desirous of obtaining any information concerning the accounts and operations of the Company are requested to address their question in writing to the Company at least 7 days before the date of the meeting so that information required may be made available at the meeting.
8. Members / proxy holders are requested to produce the attendance slip duly completed and signed, for admission to the meeting hall.
9. In case of joint shareholders attending the meeting, only such joint holder who is higher in the order of names will be entitled to vote.
10. Members who hold shares in de-materialized form are requested to bring their client ID and DP-ID number for the purpose of identification and attendance at the meeting.
11. The Register of Directors & Key Managerial Personnel and Register of contracts or arrangements in which Directors are interested shall be available at the Annual General Meeting and accessible during the continuance of the Meeting to any person having the right to attend the meeting.
12. Members holding shares in electronic form are requested to submit their PAN to their Depository Participants with whom they are maintaining their Demat accounts. Members holding shares in physical form should submit their PAN to the Company or Registrar & Share Transfer Agent of the Company.
13. Members are requested to:
 - i. Intimate their latest bank account details viz. name and address of the branch of the bank with 9 digit MICR code of the branch & 11 digit IFSC code, type of account and account number, to the respective depository participant in case shares are held in demat mode and to the Company's Registrar and Share Transfer Agent, M/s Mas Services Limited, in case shares are held in physical mode.

- ii. Intimate changes, if any, pertaining to their registered addresses, email address, telephone/mobile numbers, specimen signatures (duly attested by the bank), nomination, etc. to their respective depository participants, where shares are held in electronic mode and to the Company's Registrar and Share Transfer Agent, /s Mas Services Limited, in case shares are held in physical mode.
 - iii. Quote their folio numbers/Client ID/DP ID in all correspondence.
 - iv. Consolidate their holdings into one folio in case they hold shares under multiple folios in the identical order of names.
14. For receiving all communication including Annual Report, Notices etc. from the Company electronically, members are requested to register/update their e-mail address with their respective Depository Participant, where shares are held in electronic mode. If, shares are held in physical form, members are advised to register their e-mail address with the Company's Registrar and Share Transfer Agent i.e. Mas Services Ltd.
15. All documents referred in the notice are open for inspection at the Registered Office of the Company between 11:00 A.M. to 01:00 P.M. on any working day prior to the date of the Annual General Meeting.
16. Notice of Annual General Meeting, Audited Financial Statements for the year ended 31st March, 2018 together with Report of Directors and Auditors' Report are also available on the website of the Company www.samratforgings.com.
17. SEBI vide its notification dated 8th June, 2018 has prescribed that securities of listed companies can be transferred on in dematerialized form. Accordingly, Members holding shares in physical form are requested to convert their holding(s) in dematerialized form.
18. At the ensuing Annual General Meeting Mrs. Bindu Chowdhary (DIN: 01154263), Director of the Company retires by rotation and being eligible, offers herself for re-appointment. The particulars of the said Director are given below:

Mrs. Bindu Chowdhary is Promoter Director and associated with the Company since 1990. Her services have been very useful for the general affairs of the Company.

Mrs. Bindu Chowdhary is holding 10 Equity Shares of the Company as on 31.03.2018.

She is a member of Investor's Relations and Share Transfer Committee of the Company.

Other Directorship:

Mrs. Bindu Chowdhary was director in following other Companies as on 31.03.2018:

1. Jandwani Poly Products Pvt Ltd
2. Punjab Pre Stressed Concrete Works Pvt Ltd

19. Voting through Electronic means:
 - I. In compliance/accordance with provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014, the Company is pleased to offer e-voting facility as an alternative mode of voting which will enable the Members to cast their votes electronically on the resolutions mentioned in the notice of the 37th Annual General Meeting of the Company.
 - II. Similarly, members opting to vote physically can do the same by remaining present at the meeting and should exercise the option for e-voting. However, in case Members cast their vote exercising both the options, i.e. physically and e-voting, then votes casted through e-voting shall be only taken into consideration and treated valid whereas votes casted physically at the meeting shall be treated as invalid.
 - III. The instructions for shareholders voting electronically are as under:

- (i) The voting period begins on 26th September, 2018 at 9.00 AM and ends on 28th September, 2018 at 5.00 PM. During this period shareholders' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date (record date) of 22nd September, 2018, may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.
- (ii) The shareholders who have already voted by e-voting prior to the meeting date would not be entitled to vote at the meeting venue.

IV. Procedure to cast vote electronically is as under:

- (i) The shareholders should log on to the e-voting website www.evotingindia.com
- (ii) Click on Shareholders.
- (iii) Now Enter your User ID
 - a. For CDSL: 16 digits beneficiary ID,
 - b. For NSDL: 8 Character DP ID followed by 8 Digit Client ID.
 - c. Members holding shares in Physical Form should enter Folio Number registered with the Company.
- (iv) Next enter the Image Verification as displayed and Click on Login.
- (v) If you are holding shares in Demat form and had logged on to www.evotingindia.com and voted on an earlier voting of any company, then your existing password is to be used.
- (vi) If you are a first time user follow the steps given below:

For Members holding shares in Demat Form and Physical Form	
PAN	<p>Enter your 10 digit alpha-numeric *PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders)</p> <ul style="list-style-type: none"> • Members who have not updated their PAN with the Company/Depository Participant are requested to use the first two letters of their name and the 8 digits of the sequence number in the PAN field. Sequence number has been provided as serial number in the address label. • In case the sequence number is less than 8 digits enter the applicable number of 0's before the number after the first two characters of the name in CAPITAL letters. Eg. If your name is Rakesh Kumar with sequence number 1 then enter RA00000001 in the PAN field.
Dividend Bank Details OR Date of Birth (DOB)	<p>Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in your demat account or in the company records in order to login.</p> <ul style="list-style-type: none"> • If both the details are not recorded with the depository or company please enter the member id / folio number in the Dividend Bank details field as mentioned above in procedure (III).

- (vii) After entering these details appropriately, click on “SUBMIT” tab.
- (viii) Members holding shares in physical form will then directly reach the Company selection screen. However, members holding shares in Demat form will now reach ‘Password Creation’ menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the Demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- (ix) For Members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- (x) Click on the EVSN for Samrat Forgings Limited.
- (xi) On the voting page, you will see “RESOLUTION DESCRIPTION” and against the same the option “YES/NO” for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (xii) Click on the “RESOLUTIONS FILE LINK” if you wish to view the entire Resolution details.
- (xiii) After selecting the resolution you have decided to vote on, click on “SUBMIT”. A confirmation box will be displayed. If you wish to confirm your vote, click on “OK”, else to change your vote, click on “CANCEL” and accordingly modify your vote.
- (xiv) Once you “CONFIRM” your vote on the resolution, you will not be allowed to modify your vote.
- (xv) You can also take print out of the voting done by you by clicking on “Click here to print” option on the Voting page.
- (xvi) If demat account holder has forgotten the changed password then enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- (xvii) Shareholders can also cast their vote using CDSL’s mobile app m-Voting available for android based mobiles. The m-Voting app can be downloaded from Google Play Store. Apple and Windows phone users can download the app from App Store and the Windows Phone Store respectively. Please follow the instructions as prompted by the mobile app while voting on your mobile.
- (xviii) Note for Non - Individual Shareholders and Custodians:
- Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodian are required to log on to www.evotingindia.com and register themselves as Corporates.
 - A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to helpdesk.evoting@cdslindia.com.

- After receiving the login details a compliance user should be created using the admin login and password. The Compliance user would be able to link the account(s) for which they wish to vote on.
 - The list of accounts should be mailed to helpdesk.evoting@cdslindia.com and on approval of the accounts they would be able to cast their vote.
 - A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
- (xix) In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions (“FAQs”) and e-voting manual available at www.evotingindia.com, under help section or write an email to helpdesk.evoting@cdslindia.com.
- (xx) Any person, who acquires shares of the Company and become Member of the Company after dispatch of the Notice and holding shares as on the cut-off date i.e. 22nd September, 2018 may follow the same instructions as mentioned above for e-Voting.
- V. The voting rights of shareholders shall be in proportion to their shares of the paid up equity share capital of the Company as on the cut-off date (record date) of 22nd September, 2018.
- VI. Members may send e-mail at sandeepsharma@samratforgings.com for any grievances connected with electronic means.
- VII. A copy of this notice has been placed on the website of the Company and will also be available on website of CDSL during voting period.
- VIII. The Company has appointed Mr. Kanwaljit Singh, Practicing Company Secretary (Certificate of Practice Number 5870) as the Scrutinizer for e-voting process and scrutinizing the voting through poll at the meeting in a fair and transparent manner.
- IX. The scrutinizer shall, immediately after the conclusion of voting at the AGM, count the votes cast at the AGM and thereafter unblock the votes cast through e-voting in the presence of at least two witnesses not in employment of the company. The Scrutinizer shall submit a consolidated Scrutinizer’s Report or the total votes cast in favor of or against, if any, not later than three days after the conclusion of the AGM to the Chairman or a person authorized by him in writing who shall countersign the same and declare the results of the voting forthwith.
- X. The Results declared alongwith the Scrutinizer’s Report shall be placed on the Company’s website www.samratforgings.com and on the website of CDSL immediately after the result is declared by the Chairman or any other person authorized by the Chairman.

20. The route map of the venue of the Meeting is attached to the Notice.

Regd. Office:
406, First Floor,
Sector 15-A,
Chandigarh – 160 015
Email: info@samratforgings.com
CIN: U28910CH1981PLC004522
Date: 14th August, 2018

By order of the Board of Directors
For Samrat Forgings Limited

Sd/-
(Sandeep Kumar)
Company Secretary
FCS-9075

SAMRAT FORGINGS LIMITED

REGD. OFFICE:

406, FIRST FLOOR, SECTOR 15-A, CHANDIGARH-160015
CIN: U28910CH1981PLC004522, Phone: 0172-2774555
Email: info@samratforgings.com, Website: www.samratforgings.com

PROXY FORM

[Pursuant to Section 105(6) of the Companies Act, 2013 and rule 19(3) of Companies (Management and Administration) Rules, 2014]

Folio No(s) /DP ID*/Client ID*

No. of Shares held

I/We.....
of..... being
a Member/Members of **SAMRAT FORGINGS LIMITED** hereby appoint
of..... or failing him
of..... as my/our Proxy to attend and vote for me/us on my/our
behalf at the 37th ANNUAL GENERAL MEETING of the company to be held on Saturday, the 29th day
of September, 2018 at 11:00 AM, at the Registered Office of the Company at # 406, First Floor, Sector
15-A, Chandigarh- 160015 and at any adjournment thereof, in respect of such resolutions as are
indicated below:

Resolutions:

Ordinary Business		Vote For	Vote Against
1	Adoption of Audited Financial Statements for the year ended 31 st March, 2018 along with Reports of the Directors and Auditors thereon		
2	Appointment of a director in place of Mrs. Bindu Chowdhary (DIN: 01154263) who retires by rotation and eligible, offers herself for re-appointment		
3	Ratification of appointment of M/s Jain & Associates, Chartered Accountants, as Statutory Auditors of the Company and to fix their remuneration		

Signed onday of....., 2018

Signature(s) of the Shareholder(s)

Please
affix
Revenue
Stamp

*To be used for shares held in electronic form

NOTE: The Proxy Form duly completed must be returned so as to reach the Registered Office of the Company, not less than 48 hours before the commencement of the meeting. A Proxy need not be a Member of Company

E-voting particulars

EVSN	User ID	Password
180827117	Please refer Note No. 19 of the Notice	

SAMRAT FORGINGS LIMITED

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ATTENDANCE SLIP

PLEASE COMPLETE THIS ATTENDANCE SLIP AND HAND IT OVER AT THE ENTRANCE OF THE MEETING HALL. JOINT SHAREHOLDERS MAY OBTAIN ADDITIONAL ATTENDANCE SLIPS ON REQUEST

NAME OF THE SHAREHOLDER/PROXY:

Folio No.

ADDRESS:

DP ID*

No. of Shares held:

Client ID*

I hereby record my presence at the 37th Annual General Meeting of the Company at # 406, First Floor, Sector 15-A, Chandigarh – 160 015 on Saturday, the 29th September, 2018 at 11:00 AM

SIGNATURE OF THE SHARE HOLDER / PROXY (To be signed at the time of handing over this slip)

MEMBER/PROXY HOLDERS ARE REQUESTED TO BRING THEIR COPIES OF THE ANNUAL REPORT TO THE MEETING

* To be used for shares held in electronic form

Route Map of the Venue of the AGM

Venue :
406, First Floor, Sector 15-A, Chandigarh

